

# Peter Ashraf Hana Luka

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## Objective

An ambitious and motivated 2nd-year secondary school student with a strong command of the English language (B1 level). Seeking a part-time or summer opportunity in **Customer Service** or **Translation** where I can utilize my communication skills, punctuality, and digital proficiency to deliver high-quality results.

## Education

- **El Salam Secondary School**
  - *Thanwia Ama (In Progress - 2nd Year)*
- **The American Egyptian Academy**
  - *English Language Certification (Achieved B1 Proficiency)*

## Skills

### #### \*\*Core Skills\*\*

- **Translation:** Capable of translating texts and content accurately between Arabic and English.
- **Customer Service:** Strong understanding of customer care principles, problem-solving, and relationship building.
- **Social Media Management:** High proficiency in navigating and utilizing platforms like TikTok, Instagram, and Facebook for communication or content presentation.

### #### \*\*Soft Skills\*\*

- **Punctuality:** Highly organized, respectful of deadlines, and committed to time management.
- **Communication:** Excellent verbal and written communication skills; ability to collaborate effectively within a team.

## Languages

- **Arabic:** Native Speaker.
- **English:** Intermediate (B1 Level) – Certified by The American Egyptian Academy.