

Dear Hiring Manager,

**I am writing to apply for the Collection Agencies Team Lead position in the EFG Hermes. As requested, I am enclosing a completed cover letter and résumé .**

The opportunity presented in this listing is very interesting, I believe that adding values to your personality is not coming easily. I see it is a task force, improving your personality, your career path. And the long experience years not just number, but it is what was you have learned and what is the values had been added to you.

I am interested in applying for your great team, I believe that my substantial experience as a **Back-end & Legal Vendors Manager** collection's legal & Risk management department at **GS1 Egypt** activities related to logistics and supply chain services. It is adding to me a big value in corporate field, how to deal with the big companies and market leaders in several segments.

In addition it is added to me new value also solutions provider oriented. I have got long and thick experience at retail and banking, legal & risk management and credit control, collection control at **Citibank -NA** retail services sector, as **Credit Control & Legal Agencies Manager**. Combined with my knowledge of the retail & corporate sector will be of particular benefit to your organization.

I have successfully designed new structure the internal documents flow cycle.

I have assessment for new police and strategy plan at 2 lawyers firms.

I have a full understanding of the legal actions steps and courts levels of civil & criminal law system verdicts.

Exceeded the expectations in time frame to assign and contracting with 2 collections and legal vendors in a professional manner.

I can be reached anytime via email at [moh.eldokany@gmail.com](mailto:moh.eldokany@gmail.com) or my cell phone, +2012 – 2841 0653 or +0212 210 48618

Thank you for your time and consideration. I look forward to speaking with you about this employment opportunity.

Sincerely,

Mohamed Eldokany